

**MINUTES
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL LIBRARY/CAFETERIA
AUGUST 30, 2012 - 6:33 PM**

CALL OF ROLL

Mr. Richard E. Arline	Mrs. Eva M. Nagy
Mrs. Teletha A. Brown, President	Mrs. Julia Presley, Vice President
Mr. Delvin Burton	Mr. Richard Seamon
Mrs. Nancy LaCorte – arrived at 6:36 PM	Ms. Keisha Smith-Carrington
Mr. Thomas J. Lewis	

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Gail Reichg, Director of Personnel
Ms. Pamela R. Horn, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy
Mrs. Mary Clark, Coordinator of Policies & Regulations

And 20 Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Calavano read the following statement:

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 25, 2012 and August 22, 2012. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mr. Lewis read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learning Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.*

SAFETY AND SECURITY: *To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.*

Confidential Session - Library

Moved: Mr. Seamon

Seconded: Mr. Burton

Motion to adjourn to confidential session at 6:36 PM for the purpose of discussing the Superintendent's evaluation. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Returned to open session at 7:35 PM.

Reconvening Roll Call – All board members were present.

I. Superintendent's Report

Personnel Update

I would like to welcome Ms. Rose Abreu to our school district as the new principal of Pine Grove Manor School. Ms. Abreu assumed leadership on August 21, 2012. She earned a Bachelor of Business Administration in Marketing Management from Baruch College of the City University of New York, a Master of Science in Bilingual Education and a Master of Education in School Administration from the City College of New York. Ms. Abreu began her career in education as a first and third grade teacher. She accepted leadership positions as a dual language grant director and as an assistant principal. Most recently, she served as principal of an elementary school in Lakewood, New Jersey.

Mr. Ammon Barksdale was approved as Acting Principal for Franklin Middle School to start on or about August 9th, pending issuance of his provisional certificate. The New Jersey Department of Education is still processing his certificate. Ms. Roberta Mitchell will continue to serve as Principal of Franklin Middle School until Mr. Barksdale's provisional certificate is issued. It is expected any day. At that time, Ms. Dorothy Eason will assume the Acting Vice Principal position at Franklin Middle School.

The district has 12 active postings at this time. Interviews are being scheduled in September for administrative vacancies including FMS Principal, SGS Vice Principal, Math and Math/Science Supervisor, and Director of Assessment and Accountability.

Franklin High School

Over 70 guests, including students, parents, staff members, Board members and members of the community were greeted by Franklin High School's new principal, Mr. James Bevere, and Director of Guidance, Mr. Dean Richburg, at a Meet and Greet on August 6th. Each of these new leaders made some general comments, took questions from the group and were on hand to address specific concerns. Both gentlemen share my enthusiasm about the beginning of a new school year.

Harassment, Intimidation and Bullying Follow Up Letters

At the July 26, 2012 Board of Education meeting the Board affirmed my decisions on all reported cases of HIB for the previous school year. This final review by the Board of Education is part of the process outlined in the Anti Bullying law. In compliance with that law, letters were sent to parents/guardians earlier this month letting them know that the Board had affirmed the decision and that they could appeal that decision to the Commissioner of Education. These letters are informational in nature and do not become part of the student's record. If a parent or guardian has any specific questions about the letter that he/she received, they should contact Mr. Orvyl Wilson, the District Anti Bullying Coordinator.

Back to School Preparation

School begins for our students on Thursday, September 6, 2012. We will welcome back our teachers and other certificated staff members on Tuesday, September 4, 2012. There will be a Convocation Program and building-level meetings on that day followed by professional development sessions on Wednesday, September 5, 2012. Part of that PD will concern new technology that the district will be utilizing this coming school year. Additional details will follow.

Technology

I am very excited to announce that Franklin Township Public Schools has partnered with Apple to provide a technologically-advanced learning environment for all teachers and students beginning the Fall 2012. We aim to provide a robust 21st century learning environment for our students and staff to increase engagement and student achievement. To that end, the district has installed and upgraded wireless access in all of our buildings to accommodate the new MacBook Air laptops that our Pre-K - 12 students and teachers will be using. New interactive projectors have been wall mounted in every classroom in our district to help transform lessons into interactive learning opportunities. A new centralized printing system is in place to provide employees access to network printing, copying, and scanning capabilities with a swipe of an identification card. Professional development will be provided on September 5th. as well as throughout the school year. The Franklin Township School District is committed to creating and maintaining a 21st century learning environment for students and staff.

We will be providing over 4000 air notebooks for student use and 1000 air notebooks for staff. We now have 136 centralized print/copy/scan stations and 530 projectors -- one for every classroom plus some to spare in case there is a breakdown. The district and school Technology Committees and Technology Coaches were involved in the process of identifying technological needs and evaluate the best way to address those needs. This process evolved over the last three years. The plan is based on the current district three-year technology plan.

Professional Development – A Word About Recent Training

I would like to publically acknowledge Gail Reicheg and Eveny Pagán for organizing the professional development for our administrators on the Charlotte Danielson Observation Method in preparation for implementation in January of 2013 in two of our schools (SGS and FMS) and in the rest of our schools for implementation in September of 2013. SGS and FMS were chosen as pilot schools for this training because they are focus schools, that is, schools which have not achieved adequate student progress as of yet.

II. Board President's Report

It has been a very warm and beautiful summer, and I hope you were able to travel, play and relax. The 2012-13 school year is almost here, and we are thrilled to be starting up again. We have wonderful expectations of success for your student, and we are looking forward to partnering with you to help them have the best educational experience possible.

This week I was able to go by the high school and see the band practicing and, in many ways, that is how it feels right now. We are striking up the band getting ready to welcome a new year!

Technology

We have new technology resources coming into the schools for our teachers, administrators and students. The savings from our budget revision process has allowed us to more than quadruple the availability of technology resources in every school. Each teacher will have a laptop computer and each administrator will also have a laptop or IPAD. We are equipping our staff and students to excel in the use of technology to improve teaching and learning.

We have new leadership in place at Pine Grove Manor School and Franklin High School and in key central office positions. And most of all we have new opportunities to collaborate with you, our parent partners, to make 2012-2013 even better than the year before. More details will be forthcoming.

As we follow the band analogy, I want to draw your attention to a few of our shining instruments:

Sporting Event Ticket Prices

The Board has worked diligently to launch some exciting initiatives, and while you were away we have been busy preparing for your return. One example is the exciting news from Mr. Tom Lewis, our resident expert on sporting life, regarding the decrease in sporting event ticket prices.

Mr. Lewis said, "I want to thank the new FHS Principal Jim Bevere, Athletic Director Kim Kenny, Mr. Calavano and Mr. Seto. In an ongoing review it was found that our ticket prices for athletic events were higher than the State average. I'm happy to report that starting in the Fall, new prices will be in effect. Adults will now be \$4.00, students/seniors \$2.00 and district employees are free. This is a great first step, and I've asked the administration to continue to work to reduce ticket prices even more. I would love to see students allowed in at no charge at some point in the future. The first home game is September 25th, and I hope to see everyone there! Thank you!"

Goal-Setting

We will also be completing goal-setting as a board and district over the coming weeks. Today we had one of a series of meetings to solidify district goals and expectations for 2012-2013. As we go through the year, the Superintendent and I will continue to provide updates on progress and process.

And now for my favorite part of the report ... **WAY TO GO!** Where is that FHS band when you need them?

Way To Go Justin Miller!

Franklin Middle School Social Studies Teacher, Justin Miller, answered a survey in the Asbury Park Press about what he will be doing this summer -- see the write up below. Photos of him and the students he was coaching appeared in the article on-line. Why coach?

"Some of the kids are going on summer vacations and their families have a lot planned for them. But some of them say they're doing this so they're not just sitting on the couch and watching TV all summer. If I have a bunch of kids who are willing to exercise, get in shape and do something positive then, absolutely, I want to be part of working out with them. For me it's a half-hour drive, three days a week and doesn't require equipment or a building. We run in the park and if they want to join me, they're welcome!"

Way To Go Shadows Program!

The Shadows feature was nominated for an Emmy! Jennifer Little and Michael Pinnix of Franklin High School have worked with students to create this device drama on bullying using interviews and surveys from FHS students. It has already won the Golden Bell Award from the Mental Health Association in New Jersey and the focus of a segment on New Jersey Classroom Close-up, which has been nominated for an Emmy!

Way to Go Communications Committee & Administrative Team!

In response to comments made during public comment, directly to administration and submitted via the communication survey, there will be more uniformity on the district and school websites in relation to the Short Cuts located on the main page. Information which parents at each school frequently access, such as staff directory, school hours and emergency closing information will now be located in the same place on the main page of each website. Calendars will now include an end time on each event that appears on the district and school-based websites. These changes will be up and running by the beginning of the school year.

As always, there is no need to be afraid to blow your own trumpet ... OK, I promise that is the last band reference.

Feel free to send us the good news of Franklin so we can continue to recognize the great work happening here!

III. Action to Adopt the Agenda

Moved: Mr. Seamon

Seconded: Mr. Lewis

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

IV. **Committee (Chairs) / Liaison Reports**

Mr. Seamon, Facilities, Technology & Transportation Committee Chair, reported on the July 25th meeting.

Mrs. Presley, Personnel Committee Chair, reported on the August 6th meeting.

Mrs. Nagy, Policy Committee Chair, reported on the August 14th meeting.

Ms. Smith-Carrington, Curriculum Committee Chair, reported on the August 2nd and August 15th meetings.

V. **Comments From The Public** *(5 minutes per speaker - any topic)*

The meeting was opened for public comment at 7:57 PM on a motion by Mr. Seamon, seconded by Mrs. LaCorte. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Alex Kharazi commended the board for the new technology. He spoke about the SAT prep course that he offers.

Betty Whalen commended the board for the new technology. She requested to know why it took so long for the first Communications Ad Hoc Committee meeting to occur and why there have only been three meetings thus far. Ms. Whalen requested to know how often the committees meet and how the board gets the word out about how great Franklin students are doing.

LeVar Pompey welcomed the new high school Principal and requested to know the requirements for board training and how many meetings a board member is allowed to miss. He requested the timeframe for getting results from the Great Expectations summer program. Mr. Pompey asked about student input and involvement in the area of school safety.

Ken Doyle expressed concern about the possibility of being charged for nursing services and indicated it is illegal to do so. He spoke about the August 1st e-mail that was sent to the board regarding Pamela Horn and requested to know when he can expect a response and what will happen next.

Robert Trautmann spoke about committee meetings and requested to know if there is an attendance policy for board members to attend committee meetings. He also inquired as to the changes made regarding attendance via telephone. Mr. Trautmann spoke about the Finance Committee having met four times for 170 minutes on budget and asked if this is an appropriate amount of time to review the budget.

Myra Mitchell shared Mr. Doyle's concerns and asked if the Personnel Dept. googles candidates before hiring them. She requested to know the reason for all the changes at the high school. Ms. Mitchell spoke about the FMS interim principal and suggested that perhaps administration should have confirmed his credentials before appointing him into the position.

Lisa Wade inquired when the new textbooks that were being approved tonight will be available. She spoke of the 4,000 computers and asked how it would be addressed with so many more students. Ms. Wade expressed concern with security for students bringing their personal technology into the schools.

Motion to close the public portion of the meeting at 8:19 PM by Mr. Seamon, seconded by Mrs. LaCorte. All board members were in agreement.

VI. Board Member Remarks

Mr. Lewis spoke about the students receiving laptops this year and regretted his daughter graduated last year without the use of a laptop.

Ms. Smith-Carrington spoke about the curriculum currently available to students is much better now than it was years ago and thanked the Supervisors and Directors who patiently waited the evening of the Curriculum Committee meeting. She stated that curriculum goals will be better than last year and is proud of the progress made. Ms. Smith-Carrington stated that some districts are moving towards iPads for board members and asked that a little reality be used regarding some of the public comments that are made to board members.

Mr. Arline thanked the entire staff for their efforts to prepare the school for opening.

Mrs. Nagy spoke about Olympian Jeff Porter, Ashley Beatty's fashion show and board training requirements. She indicated if a member misses two consecutive regular board meetings without cause, they can be removed from the board. Mrs. Nagy spoke about the Somerset County SWAT unit conducting a drill at FHS, Summer Boys Council, the Shadows Program and thanked the curriculum writing staff.

Mrs. Presley spoke about board members participation in committee meetings and how conferencing via telephone has worked well. She also spoke about restructuring the budget development process, the Building One NJ Whitehouse roundtable on August 29th and the NJ Regional Coalition's Statewide Public Meeting on Sept. 30, 2012.

Mr. Seamon thanked Dr. Kharazi for his efforts. He spoke about replying to e-mails, future building plans programs and the FHS Marching Band trip to Florida. Mr. Seamon thanked Mr. Oltarzewski, Ms. Presson and other staff members for their work in the FHS band camp.

Mr. Burton commented on his attendance at the new teacher induction and thanked Gail Reichg and Brian Bonanno for their efforts in putting it together. He spoke about committee meetings and gave his best wishes to staff and students for another school year. Mr. Burton echoed the comments made by Ms. Smith-Carrington and Mrs. Presley regarding attendance at meetings and gave kudos to Mrs. Clark for her work in numerous projects.

Mrs. Brown asked the community members how they liked the different venue. She spoke about where the board members would appear on the November ballot.

VII. New Business

M-1 Minutes of Board Meetings

Moved: Mr. Seamon

Seconded: Mr. Lewis

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|-----------------|--------------|---------------|
| a. | July 26, 2012 | Regular | Exhibit M-1.a |
| b. | July 26, 2012 | Confidential | Exhibit M-1.b |
| c. | August 8, 2012 | Special | Exhibit M-1.c |
| d. | August 8, 2012 | Confidential | Exhibit M-1.d |
| e. | August 22, 2012 | Special | Exhibit M-1.e |

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Administration
A-1 Travel & Related Expense Reimbursement**A-2 Policy – 2nd Reading and Adoption****A-3 Accept Donation**

Moved: Mr. Seamon

Seconded: Mrs. LaCorte

A-1 Travel & Related Expense Reimbursement

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

A-2 Policy – 2nd Reading and Adoption

Approve the second reading and adoption of the following policy as detailed in Exhibit A-2 attached hereto and made part of the minutes:

Policy No. 4240

Compensation and Related Benefits (revised)
(Revision to clarify District practice)

A-3 Accept Donation

Accept, with appreciation, a donation of \$2,000 from the Six Mile Run Reformed Church, Franklin Park, NJ to be applied to the Franklin Park School Summer Sponges Program.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Business

- B-1 Warrants & Payrolls**
- B-2 Transfer of Funds**
- B-3 Financial Reports**
- B-4 Board of Education Monthly Certification**
- B-5 Contract Approval**
- B-6 Agencies for Purchasing**
- B-7 Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2012-2013 School Year**
- B-8 Athletic Event Admission Fees**
- B-9 Cancellation of Outstanding Checks**
- B-10 Approve Project**

Moved: Mr. Seamon

Seconded: Mr. Lewis

B-1 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$10,287,227 identified in the bills list.
(Exhibit B-1.a)

B-2 Transfer of Funds

- a. Approve Account Transfer No. 13 for the 2011-2012 school year, "other than per pupil," as identified in Exhibit B-2.a attached hereto and made a part of the minutes.
- b. Approve Account Transfers No. 1 for the 2012-2013 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2.b attached hereto and made a part of the minutes.

B-3 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148), Revised June (Exhibit B-3.a)
- b. Report of the Board Secretary (A-148), July (Exhibit B-3.b)
- c. Report of the Treasurer (A-149) (Exhibit B-3.c) (Revised June)
- d. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.d) (Revised June)
- e. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.e) (July)

B-4 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of July 31, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

B-5 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Approve the following:

- a. An agreement with Brookfield Schools, Cherry Hill, NJ to provide bedside instruction for hospitalized students during the 2012-2013 school year. Not to exceed \$20,000, as detailed in Exhibit B-5.a attached hereto and made part of the minutes.
- b. An agreement with American Tutor, Inc., Hillsborough, NJ to provide bedside instruction to hospitalized students during the 2012-2013 school year. Not to exceed \$10,000, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. An agreement with LEBA Therapeutic Services, Inc., Highland Park, NJ to provide occupational and speech therapy services for the 2012-2013 school year. Not to exceed \$75,000, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.
- d. An agreement with Martha Bryan, MA/SLP, Colonia, NJ for bilingual speech/language evaluations on a per case basis at \$400 per case for the 2012-13 school year. Not to exceed \$5,000, as detailed in Exhibit B-5.d attached hereto and made part of the minutes.
- e. An agreement with Bridges to Employment, Raritan, NJ to provide a Transition Program for secondary special needs students to take part in a Career Internship Program for the 2012-13 school year for a total of \$127,985 – IDEA funded, as detailed in Exhibit B-5.e attached hereto and made a part of the minutes.
- f. An agreement with Pediatric and Adult Rehabilitation Center (PARC), Somerset, NJ to provide speech/language pathology, occupational therapy, physical therapy and educational services during the 2012-2013 school year. Not to exceed \$20,000 – IDEA funded, as detailed in Exhibit B-5.f attached hereto and made a part of the minutes.
- g. A college readiness system products agreement with College Board, New York, NY to furnish the PSAT/NMSQT Exam and PSAT Budget Schedule for a total of \$10,258.50, as detailed in Exhibit B-5.g attached hereto and made a part of the minutes.
- h. A contract with Apex Learning, Seattle, WA to provide digital curriculum and related services for the 2012-2013 school year, in the amount of \$21,600, as detailed in Exhibit B-5.h attached hereto and made a part of the minutes.
- i. An agreement with Able Consulting and Training, Bound Brook, NJ to provide an in-service for school nurses on Professional Rescuer CPR. Seventeen (17) nurses @ \$55/each for a total of \$935.00, as detailed in Exhibit B-5.i attached hereto and made part of the minutes.
- j. An agreement with Functional Therapy, Inc., North Brunswick, NJ to provide occupational therapy services during the 2012-13 school year. Not to exceed \$35,000, as detailed in Exhibit B-5.j attached hereto and made part of the minutes.
- k. An agreement with Summit Speech School, New Providence, NJ to provide itinerant teacher services (a teacher of the deaf will provide classroom consultations, auditory training, pre and post teaching, and speech and language) during 2012-13 school year. Not to exceed \$35,000, as detailed in Exhibit B-5.k attached hereto and made part of the minutes.
- l. Transportation contracts for the 2012-2013 to Mercy Transportation, Monmouth Junction, NJ and Atlantic Express of New Jersey, New Brunswick, NJ on the basis of the lowest responsible bid opened August 7, 2012, as detailed in Exhibit B-5.l attached hereto and made a part of the minutes.

- m. A quoted transportation contract payable with Layla Transportation, Piscataway, NJ from June 25, 2012 to August 3, 2012, identified as Contract LA01-13P, as detailed in Exhibit B-5.m attached hereto and made part of the minutes.
- n. A quoted transportation contract payable with Layla Transportation, Piscataway, NJ from August 13, 2012 to August 17, 2012, identified as Contract LA02-13P, as detailed in Exhibit B-5.n attached hereto and made part of the minutes.
- o. A joint transportation contract receivable with North Brunswick Board of Education for the 2012-13 school year for one (1) student attending Immaculata High School, Somerville, NJ identified as Contract NBIM-13R, as detailed in Exhibit B-5.o attached hereto and made part of the minutes.
- p. A joint transportation contract receivable with Hillsborough Board of Education for the 2012-13 school year for one (1) student attending St. Joseph High School, Metuchen, NJ identified as Contract HSTJ-13R, as detailed in Exhibit B-5.p attached hereto and made part of the minutes.
- q. A joint transportation contract payable with North Brunswick Board of Education for the 2012-13 school year for seventeen (17) students attending St. Joseph High School, Metuchen, NJ and six (6) students attending Bishop George Ahr High School, Piscataway, NJ identified as Contracts NB01-13P and NB02-13P, as detailed in Exhibit B-5.q attached hereto and made part of the minutes.
- r. A joint transportation contract receivable with the South Brunswick Board of Education for the 2012-2013 school year for two (2) students attending St. Matthias School, Somerset, New Jersey identified as Contract No. SBSM-13R, as detailed in Exhibit B-5.r attached hereto and made a part of the minutes.
- s. A parent transportation contract with K.D. from July 9, 2012 – August 17, 2012 identified as Contract No. KD01-13P EX as detailed in Exhibit B-5.s attached hereto and made a part of the minutes.
- t. A parent transportation contract with K.D. for the 2012-2013 school year identified as Contract No. KD01-13P FY as detailed in Exhibit B-5.t attached hereto and made a part of the minutes.
- u. A competitive contract to Reading Writing Project Network, LLC., New York, NY for a total of \$136,050 for Professional Development in the Writing and/or Reading Workshop Instructional Model for teachers and K-8 Principals for the 2012-2013 school year, as detailed in Exhibit B-5.u attached hereto and made part of the minutes.
- v. A proposal with Design Resources Group Architects, Piscataway, NJ to provide architectural design services for a new hot water heater for Franklin Middle School at a fee not to exceed \$7,500, plus reimbursable expenses, as detailed in Exhibit B-5.v attached hereto and made part of the minutes.
- w. A proposal with Design Resources Group Architects, Piscataway, NJ to conduct additional environmental investigation for the Claremont Road property for a fee \$2,500, plus reimbursable expenses, as detailed in Exhibit B-5.w attached hereto and made part of the minutes.
- x. A contract with Cream-O-Land Dairy, Florence, NJ for an estimated amount of \$262,082 for milk and assorted drinks for the 2012-2013 school year. This was negotiated without advertisement or public bidding per N.J.A.C.18A: 18A-5.
- y. A contract with R.P. Baking LLC, Harrison, NJ for an estimated amount of \$114,435 for bread and rolls for the 2012-2013 school year. This was negotiated without advertisement or public bidding per N.J.A.C. 18A:18A-5.

- z. Contracts with Penn Jersey Paper, Egg Harbor Township, NJ and U.S. Food Service, Bridgeport, NJ for an estimated amount of \$104,180 for coarse paper and cleaning supplies for the 2012-2013 school year. This was bid through the Garden State Co-op.
- aa. An agreement with Karitssa Fernandez to provide parent training services from July 1, 2012 to August 14, 2012 for an amount not to exceed \$3,000 as detailed in Exhibit B-5.aa attached hereto and made a part of the minutes.
- bb. A proposal from Design Resources Group Architects, Piscataway NJ to conduct a site survey/barrier free confirmation as part of the referendum preliminary investigation at Elizabeth Avenue School, Hillcrest School, MacAfee Road School, Sampson G. Smith School and the Claremont Road property in the amount of \$63,850 as detailed in Exhibit B-5.bb attached hereto and made part of the minutes. Property corner stakeouts, if needed, will be at an additional cost.
- cc. A proposal from Design Resources Group Architects, Piscataway NJ to conduct a soils and foundations investigation as part of the referendum preliminary investigation at Elizabeth Avenue School, Hillcrest School, MacAfee Road School, Sampson G. Smith School and Claremont Road property in the amount of \$30,635 as detailed in Exhibit B-5.cc attached hereto and made part of the minutes.

B-6 Agencies for Purchasing

Authorize the Purchasing Agent to utilize the following agencies for services and materials for the 2012-2013 school year:

Middlesex Regional Educational Services Commission
Hunterdon County Educational Services Commission
Somerset County Educational Services Commission
Somerset County Cooperative Purchasing Program

B-7 Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2012-2013 School Year

WHEREAS, Title 18A:18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Franklin Township Board of Education desires to authorize its purchasing agent for the 2012-2013 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property, as identified as Exhibit B-7, attached hereto and made part of the minutes.

B-8 Athletic Event Admission Fees

Approve the following admission fees for all Franklin High School athletic events, as recommended by the Athletic Director and FHS Principal:

Adults	\$4.00
Students	\$2.00
Seniors	\$2.00
District Employees w/ ID	FREE

B-9 Cancellation of Outstanding Checks

Approve the cancellation of outstanding checks as detailed in Exhibit B-9 attached hereto and made a part of the minutes.

B-10 Approve Project

Approve the Franklin Middle School new hot water heater project (State Project #35-1610-160-13-1400) and authorize Design Resources Group, Architects, Piscataway, NJ to submit all required and appropriate documents to the New Jersey Department of Education for approval on the district's behalf.

Authorize Design Resources Group to amend the Long-Range Facilities Plan to incorporate this project.

The district is submitting this project to the Department of Education for approval as an "other capital project" and the district is not seeking funding from the state for this project.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Curriculum and Instruction

- C-1 Out of District Students, School Year 2012-2013**
- C-2 Field Trip Destinations**
- C-3 Field Trip Application**
- C-4 Authorize Submission of the NCLB Application for FY2013**
- C-5 New Course Offerings**
- C-6 Textbooks and Workbook Approval**
- C-7 RVCC Concurrent Enrollment Program**

Moved: Mr. Seamon

Seconded: Mrs. LaCorte

C-1 Out of District Students, School Year 2012-2013

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

C-2 Field Trip Destinations

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

C-3 Field Trip Application (*Involving overnight, over 150 miles, or air travel*)

Approve the following field trip:

Franklin High School Marching Band and Color Guard to perform at "Disney Performing Arts Onstage" Disney World, Orlando FL, May 29, 2013 – June 3, 2013 as detailed in exhibit C-3 attached hereto and made part of the minutes. No expense to the District.

C-4 Authorize Submission of the NCLB Application for FY2013

Authorize the submission of the NCLB proposed budget and program plan for FY2013 and the award of these funds.

Title I Part A	Improving Basic Programs	\$803,308
Title II A	Teacher and Principal Training and Recruiting	\$220,050
Title III	English Language Acquisition and Language Enhancement	<u>\$109,135</u>
Total FY13 Allocation		\$1,132,493

C-5 New Course Offerings

Approve the following new course offerings at Franklin High School to commence with the 2012-13 school year:

- Advanced Placement Macro Economics (*Work Place Readiness half-year elective course*)
- Spanish 4 Honors (*World Languages full-year elective course - Concurrent Enrollment Program*)

C-6 Textbooks and Workbook Approval

Approve use of the following textbooks and workbook to commence with the 2012-13 school year:

Franklin High School:

"Pre-Calculus" - Glencoe/McGraw Hill
 "Pre-Calculus with Limits A Graphing Approach" - Brooks/Cole Cengage Learning
 "Geometry" - Holt McDougal/Houghton Mifflin
 "Introduction to Business 8th Edition" - McGraw Hill/Glenco (textbook and workbook)
 "Sports and Entertainment Marketing" - South-Western
 "Krugman's Economics for AP" - Worth Publishers

Grade 1:

"HSP New Jersey Science" - Harcourt School Publishers

C-7 RVCC Concurrent Enrollment Program

Approve an agreement with Raritan Valley Community College that would enable Franklin High School students to participate in the Concurrent Enrollment Program for the 2012-2013 school year as detailed in Exhibit C-7 attached hereto and made a part of the minutes.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/No</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

Ms. Smith-Carrington voted no on Resolution C-6 ("Sports and Entertainment Marketing" only)

Personnel

P-1 Personnel Report No. 5, dated August 30, 2012**P-2 Abolish Positions****P-3 Withhold Increment****P-4 Internship Agreement**

Moved: Mrs. LaCorte

Seconded: Mr. Burton

P-1 Personnel Report No. 5, dated August 30, 2012

As recommended by the Superintendent of Schools, approve Personnel Report No. 5, as detailed in Exhibit P-1 attached hereto and made a part of the minutes.

P-2 Abolish Positions

As recommended by the Superintendent of Schools, abolish the following positions, effective September 1, 2012:

<u>Position</u>	<u>Date Created</u>
Career and College Counselor/ High School Vice Principal	July 28, 2011
Supervisor – Elizabeth Avenue School	March 29, 2012
Supervisor – NCLB	December 21, 2006
Behavior Specialist	March 29, 2012

P-3 Withhold Increment

Whereas, teaching staff member 7059 is currently employed as a Teacher; and

Whereas, the Board of Education has received a recommendation from the Superintendent of Schools relating to district employee 7059; and

Whereas, the Superintendent has recommended that the employee's employment and adjustment increments (including longevity increment, if any) be withheld for the 2012-2013 school year, and that the salary of such employee be maintained at the same amount as the salary level for such employee for the 2011-2012 school year; and

Whereas, specific grounds for recommendation are set forth in the attachment hereto (which shall be held confidential by the Board) and have been submitted to the Board and considered by it in connection with this action; now, therefore, be it

Resolved by the Board of Education, in accordance with the provisions of N.J.S.A. 18A:29-14, as follows:

The employment and adjustment increments (including longevity increment, if any) shall be withheld from district employee 7059 for the 2012-2013 school year and that the employee's salary for the 2012-2013 school year shall be the same as received by such employee during the 2011-2012 school year (\$90,061).

P-4 Internship Agreement

Approve an agreement with the College of Saint Elizabeth, Morristown, NJ to provide an intern enrolled in their Dietetic Internship Program. The internship will prepare the student for a position in dietetics with an emphasis in developing knowledge and practice skills in school nutrition from September 1, 2012 to October 31, 2012, pursuant to a contract that is acceptable to the Board Attorney. The student will intern in the Food Services Department at no cost to the district.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown

VIII. Comments From The Public (5 minutes per speaker–any topic)

The meeting was opened for public comment at 9:22 PM on a motion by Mr. Seamon, seconded by Mr. Lewis. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

LeVar Pompey expressed his support of the Great Expectations Program and would like to see the results of the program.

Bill Connell commented positively on freshman orientation. He suggested that committee meeting schedules be posted on the website, just as the Township lists schedules on their website.

Myra Mitchell spoke about being a board member and that the public does understand the position and commitment, but advised future board members to think about the commitment. She wished everyone a happy and smooth opening of school.

Motion to close the public portion of the meeting at 9:33 PM by Mr. Seamon, seconded by Mrs. LaCorte. All board members were in agreement.

Board Discussion: District Goals

The board discussed and agreed to the following District Goals, which will be approved at the September 13, 2012 board meeting:

In support of the Franklin Township Public Schools 3-Year Strategic Plan 2012 – 2015, the Franklin Township Board of Education approves the following District Goals:

CURRICULUM AND INSTRUCTION: To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.

COMMUNICATIONS AND PUBLIC ENGAGEMENT: To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.

SAFETY AND SECURITY: To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.

FACILITIES: Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.

IX. Adjournment

The meeting was adjourned at 10:06 PM.

Respectfully submitted,

John Calavano
Board Secretary